



## WELLINGTON COLLEGE BELFAST

### Transfer Committee

<b>Terms of Reference:</b>		
<p>(a) To monitor and oversee the College's Transfer Test procedures.</p> <p>(b) To consider applications from Special Educational Needs' pupils (SEN)</p> <p>(c) To review annually the College's policy on Transfer Tests.</p> <p>(d) To consider appeals to the allocation of pupil places derived from Transfer Tests.</p> <p>(e) To undertake such task(s) as directed from time to time by the Board of Governors and to make an Annual Report to the Board of Governors.</p>		
<b>Membership:</b>		
<b>Composition</b>		<b>Current Members</b>
Chair:	Board Member	Mrs Margaret Andrews
Members:	Principal Board Member	Mr David Castles Ms Hazel Francey
Ex Officio:	Chair of Board of Governors	Ms Wilma Fee
In attendance:	Vice-Principal SENCO	Dr Ian Drysdale Mrs L Anderson (SEN Applications only)
<b>Serviced by:</b>	Anne-Marie Collins	
<b>Reports to:</b>	Board of Governors	
<b>Receives reports from:</b>	N/A	

Updated: March 2017