

Online admissions application HELP SHEET for Wellington College

Please make sure that you refer to the full Admissions Criteria for Wellington College
(found at www.wellingtoncollegebelfast.org/admissions/ before completing the online admission form.

You do not need to upload this page

#	Criterion	What you must do	✓
When you choose Wellington College as your preference, a (free text) window will appear allowing you to enter and upload all the evidence required to make an application.			
1.1	Applicants who will be resident in Northern Ireland at the time of their proposed admission to the College will be selected from admission before any such applicants not so resident.	Please ensure that your address is entered accurately in the space provided. Your child's birth certificate and proof of address documents as listed on the Admissions Criteria should also be uploaded.	<input type="checkbox"/>
1.2 a	Children who have taken the Common Entrance Assessment (CEA) provided by AQE, or the GL Assessment provided by PPTC. The AQE and/or PPTC candidate number and result awarded must be entered on the online application.	<ul style="list-style-type: none"> In the free text window, type the sentence 'This meets criterion 1a: My child, <i>name of child</i>, has sat the AQE and /or GL test and his/her registration number is <i>number</i>' and result awarded is <i>result</i> Please upload a copy of your child's AQE and/or GL results form, indicating their result 	<input type="checkbox"/> <input type="checkbox"/>
1.2 b	Children who were not entered for the AQE and/or GL, because they would have been entitled to apply for Special Provisions as set out below, will also be considered.	<p>Special Provisions will only apply to children who have not entered for either assessment test because they took up residence in Northern Ireland after 23 September 2022 or received more than half of their primary education outside Northern Ireland. If this applies to your child then you must, by 9 March 2023:</p> <ul style="list-style-type: none"> complete Form SP22, obtainable from the School or AQE/GL website state the precise reason why you believe your child is eligible for consideration under Special Provisions upload it with appropriate evidence with the Transfer Application Enter criterion 1.2 into the free text window and explain that you have uploaded evidence 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
1.3	Applicants who at the date of application have a sibling* currently enrolled at the College.	<p>Please enter the following into the into free text window on the online application.</p> <ul style="list-style-type: none"> 'This meets criterion 1.3' <i>followed by</i> full name and date of birth <p>of all siblings currently attending Wellington College</p>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
1.4	Applicants who are the eldest or only child** in the family to be eligible for admission, September 2023.	In the free text window, please supply details with the label 'Criterion 1.4'. Please ensure that you submit with the online application, a letter on headed notepaper to verify that the applicant is the eldest or only child	<input type="checkbox"/>
1.5	Applicants who are entitled to Free School Meals.	This will mean applicants who are listed on the EA register as entitled to Free School Meals at the date on which their parent/guardian has signed their transfer application or at any date up to and including 9 March 2023.	<input type="checkbox"/>
1.6	Applicants who are registered at a feeder Primary School from which pupils have been admitted to Wellington College over the three preceding year period (excluding 2022).	<p>Please enter the following into the into free text window on the online application</p> <ul style="list-style-type: none"> 'This meets Criterion 1.6' <i>followed by</i> Primary School name 	<input type="checkbox"/> <input type="checkbox"/>

*Where applicable 'sibling' is defined as another child of the family under Article 2 (2) of the Domestic Proceedings (NI) Order 1980 to include, for example half-brothers and sisters together with children who are adopted or fostered.

**Twins or other multiples who are eldest in the family are treated as joint eldest children. Eldest child is understood to include eldest child eligible to transfer to a mainstream school.

Full definitions as outlined in the published criteria should be referred to.